



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
REMOTE VIA PHONE USING ZOOM
TUESDAY, MAY 18, 2021 – 7:00 PM**

CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm,

ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and Pres. Scherer. Also present: City Manager, City Clerk/Treasurer, City Attorney, City Engineer, Police Chief, Wastewater Supervisor, Water Supervisor, Public Works Superintendent, Parks & Recreation Director and Building Inspector.

PUBLIC HEARINGS - NONE

PUBLIC COMMENT:

CONSENT AGENDA:

- a. *Review and possible action relating to the minutes of the May 4, 2021 regular City Council meeting (Ebbert)*
 - b. *Review and possible action relating to building, plumbing, and electrical permit report for April, 2021 (LeMire)*
 - c. *Review and possible action relating to Special Event request to hold Easton's Cause softball tournament at Ralph Park on July 17-18, 2021 (Ebbert)*
 - d. *Review and possible action relating to a Temporary Class "B" Retailer's License for the EAB Softball Tournament – Easton's Cause on July 17-18, 2021 (Ebbert)*
 - e. *Review and possible action relating to Special Event request to hold Rhythm Remix in mapped downtown area on August 21, 2021 (Ebbert)*
 - f. *Review and possible action relating to Special Event request to hold Fort Atkinson Cruise Nights on several dates at Jones Park and Janesville Ave (Ebbert)*
 - g. *City Sewer, Water, and Stormwater Utility Financial Statements as of April 30, 2021 (Ebbert)*
 - h. *Review and possible action relating to granting of operator licenses (Ebbert)*
- Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.h., excluding item 5.3. Motion carried unanimously.

Item 5.3 was removed from consent agenda for review, discussion and approval.

- e. *Review and possible action relating to Special Event request to hold Rhythm Remix in mapped downtown area on August 21, 2021 (Ebbert).*

Pres. Scherer and Cm. Hartwick stated they are affiliated with the Special Event however they expressed no conflict of interest per policy and will not experience personal gain.

Cm. Becker moved, seconded by Cm. Johnson to approve the Special Event request to hold Rhythm Remix in mapped downtown area on August 21, 2021. Motion carried.

PETITIONS, REQUESTS, AND COMMUNICATIONS - NONE

RESOLUTIONS AND ORDINANCES:

Review and final reading relating to an Ordinance to amend section 6-86 of the City of Fort Atkinson Municipal Code (retail Class A liquor license quota) (Ebbert)

Cm. Hartwick moved, seconded by Cm. Johnson to adopt this Ordinance to amend section 6-86 of the City of Fort Atkinson Municipal Code relating to the retail Class A liquor license quota. Motion carried unanimously.

Review and final reading relating to an Ordinance to amend Section 6-33 of the City of Fort Atkinson Municipal Code (authority to issue operator's licenses) (LeMire)

Cm. Becker moved, seconded by Cm. Johnson to adopt this Ordinance to amend Section 6-33 of the City of Fort Atkinson Municipal Code relating to the authority to issue operator's licenses. Motion carried unanimously.

First reading relating to an Ordinance to create Sections 22-456 through 22-458 of the City of Fort Atkinson Municipal Code (relating to Mobile Merchants) (LeMire)

Manager LeMire reviewed the recommendation from the Ordinance Committee and the suggested revisions.

Cm. Becker moved, seconded by Cm. Johnson to direct the City Manager to prepare this Ordinance for a second reading at the meeting on June 1, 2021. Motion carried unanimously.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

City Manager's Report (LeMire)

No action taken.

Review and presentation of 2020 Annual Report (LeMire)

Cm. Hartwick moved, seconded by Cm. Becker to accept and file the 2020 Annual Report. Motion carried unanimously.

UNFINISHED BUSINESS:

Review and possible action relating to an Intergovernmental Agreement between the City of Fort Atkinson and the Town of Koshkonong relating to the Attachment of City-owned Properties (LeMire)

Manager LeMire presented the IGA between the City and the Town, specifically the attachment of city-owned properties.

Cm. Becker moved, seconded by Cm. Johnson to approve the Intergovernmental Agreement between the City of Fort Atkinson and the Town of Koshkonong relating to the attachment of City-owned properties as presented by Manager LeMire. Motion carried unanimously.

NEW BUSINESS:

Review and possible action relating to selecting a security camera proposal from Ignatek, LLC for \$12,271.54 for 22 cameras to be located in five City Parks (Franseen)

Director Franseen reviewed the obtained quotes for cameras. The Department will receive a Community Foundation grant in the amount of \$12,500, park electrical account will contribute \$2,600 and the parks supply account will contribute \$71.54 to cover the entire cost of \$15,171.54

Cm. Becker moved, seconded by Cm. Johnson to approve the security camera proposal from Ignatek, LLC for \$12,271.54, with funding from the Fort Atkinson Community Foundation, for 22 cameras to be located at five City Parks as presented by Parks Director Franseen in the associated memo. Motion carried unanimously.

Review and possible action relating to the Wastewater Utility Phase II Construction Project – Change Order #001 in the amount of \$17,843 (Christensen)

Supervisor Christensen discussed the change order for Phase II that involves the tertiary filtration building. When construction began, it was noted the pipe for this building was not located where it was presumed to be as noted in 1993 drawings. The piping is 18 inches higher than noted therefore causing an increase in costs.

Cm. Becker moved, seconded by Cm. Johnson to approve Change Order #001 in the amount of \$17,843 relating to the Wastewater Utility Phase II Construction Project as presented by Wastewater Utility Supervisor Christensen in the associated memo. Motion carried unanimously.

MISCELLANEOUS – NONE

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)

Cm. Hartwick moved, seconded by Cm. Johnson to approve the list of verified claims and authorize payment. Motion carried unanimously.

The City Council will consider a motion to convene in closed session pursuant to State Stat. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved [Koshkonong Estates Mediation]; the Council will not reconvene in open session.

Cm. Hartwick moved, seconded by Cm. Becker to move to convene in closed session pursuant to State Stat. §19.85(1)(g) to confer with legal counsel relating to the Koshkonong Estates Mediation. Motion carried unanimously.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Housley to adjourn. Meeting adjourned at 9:20 pm

Respectfully submitted,
Michelle Ebbert
City Clerk/Treasurer/Finance Director